

APM Board Meeting Summary

22 May 2023

Please note this is a summary for publication purposes and not the formal Board minutes.

- Trustees welcomed a development session on mental health and wellbeing in the workplace. This covered strategic management issues and APM's performance in this area.
- Success stories were noted, including active promotion of ChPP opportunities within a key corporate. APM had also been announced as the quarterly top performing organisation in the best companies to work for not-for-profit ranking.
- Minutes from the previous meetings were considered and approved. Actions were noted.
- A recommendation from the Professional Standards & Knowledge Committee was approved. This was to develop a new route to the Chartered standard. The standard itself would remain unchanged, but accessibility might be improved by exploring recognition of professional practice.
- A request to form a new Channel Islands volunteer branch was approved.
- The results of a review into volunteering within APM was considered and discussed in detail. A new strategic approach was endorsed and would proceed to the detailed implementation phase. Discussions would be held with the volunteer community at the next volunteers' forum.
- The Board noted the Chief Executive's report. This set out key successes, issues, activities and risks from across the business.
- The Board noted the business performance report; this included financial metrics as well as performance against KPIs.
- The Risk Management report was noted and a discussion was held on the implications and options for adopting different risk appetites.
- An update report on the project to replace APM's customer and relationship management database (CRM) was welcomed and noted.
- An overview of development plans and progress on APM's digital strategy was set out.
- A governance report was reviewed with updates and approvals on: board size and composition, the 2023 trustee elections; approval to seek an additional appointed trustee; completion of the board evaluation exercise; and certification body arrangements for IPMA qualifications.
- Reports from committee chairs and board champions were noted.
- A review of the meeting was held and the date of the next meeting noted.

Appendix 1 – Board Meeting Attendance Record 2023

NAME	PRESENT	OUT OF
Yetunde Adeshile	2	3
Jon Broome	3	3
Emma Carroll-Walsh	3	3
Bel French	3	3
Sorrel Gilbert	3	3
Milla Mazilu	3	3
Charles Mills	3	3
Amy Morley	0	0
Sue Simmonite	2	3
Sheilina Somani	3	3
Karen Whelan	2	3
Ian Williams	3	3