APM
Association for
Project Management

APM Project Professional Qualification
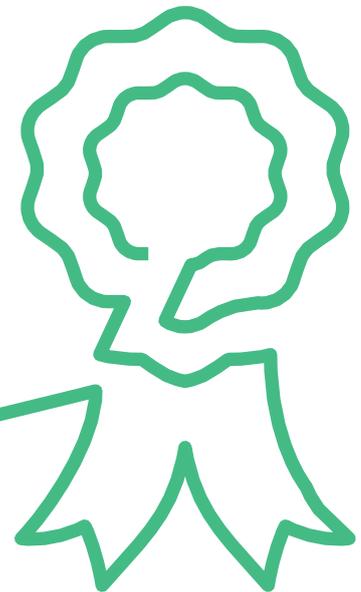
Sample candidate brief -
Written assignment – Assessment two

Because when projects
succeed, society benefits

General notes

Time allowed **60 minutes** plus **15 minutes** reading time.

The case study can be referred to throughout the time allocated.

During the 15 minute reading time, you may make notes.

This candidate brief is based on the project case study you've already seen for Project 2.3 Whiteline Domestic.

This assessment is worth a total of 30 marks.

Background

At the end of your first week as Project Manager for the project, it's become clear that the project has not been planned, controlled and delivered either efficiently or effectively. As a highly experienced Project Manager, you've identified the need to improve change control processes and protocols.

Candidate brief

Will Rome has asked for options and recommendations for how the management of change control can be improved and implemented. Write a response for Will Rome to cover the following:

- <u>Critically evaluate</u> **two approaches, tools or techniques** of the benefits and features which support the implementation and maintenance of effective change control processes, resulting in your recommendation for this project. Make a recommendation for which of your two approaches tools or techniques would be most suitable, providing a justification for your recommendation.

- <u>Critically evaluate</u> **two approaches, tools or techniques** of ways in which proposed options for change can be reviewed for their impact, and how changes should be reviewed for this project. Make a recommendation for which of your two approaches tools or techniques would be most suitable, providing a justification for your recommendation.

- <u>Critically evaluate</u> **two approaches, tools or techniques** how a trend analysis of changes can add value to managing this project and could benefit future projects, including a recommendation on how to implement this. Make a recommendation for which of your two approaches tools or techniques would be most suitable, providing a justification for your recommendation.

Your response will be presented by Will Rome at the next programme board to feed into discussions on the improved change control of the project. Therefore, ensure your response is suitable for the audience and purpose.

Learning outcome

Learning outcome	Manage change control processes and protocols.	Unit 2 LO 3
Assessment criteria	3.1, 3.2, 3.4	

Answer sheet

Please write your answer here

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