

APM Board Meeting Summary

24 July 2023

Please note this is a summary for publication purposes and not the formal Board minutes.

- Trustees welcomed a presentation from the external fund managers on the performance of APM's investment portfolio.
- Success stories were noted, including the recent annual conference, engagement with a potential new corporate partner and that Yetunde Adeshile was a national diversity award finalist.
- Minutes from the previous meetings were considered and approved. Actions were noted.
- Trustees noted the positive external audit and welcomed the annual report and accounts; the accounts were approved. There had been a full, unqualified audit opinion.
- The Board welcomed a presentation on APM's performance and plans against its communications strategy.
- A recommendation from the Professional Standards & Knowledge Committee was approved in relation to broadening access to the Chartered standard. This would enable more options to recognise prior achievements. The robustness of the standard would be maintained, alongside increased accessibility.
- The Board noted the Chief Executive's report. This set out key successes, issues, activities and risks from across the business. The Board also noted and reviewed the business performance report; this included financial metrics as well as performance against KPIs.
- The Risk Management report was noted; this set out updates to the corporate risk register. The Audit & Assurance Committee had reviewed the application of APM's risk management approach. The next meeting of the Board would undertake the regular review of risk governance.
- An update report on the project to replace APM's customer and relationship management database (CRM) was noted, revisions to budgets and timescales were approved. A contract with APM's contractor for *Project* magazine was reviewed and extended.
- The Board considered a report on appointment matters for various roles, including suggestions for a future APM President. A governance report was reviewed with updates and approvals on 2023 board dates, the trustee elections and recruitment of an appointed trustee.
- Reports from committee chairs and board champions were noted. This included the latest on a membership acceleration project.
- A review of the meeting was held and the date of the next meeting noted.

Appendix 1 – Board Meeting Attendance Record 2023

NAME	PRESENT	OUT OF
Yetunde Adeshile	4	4
Jon Broome	4	4
Emma Carroll-Walsh	4	4
Bel French	4	4
Sorrel Gilbert	4	4
Milla Mazilu	4	4
Charles Mills	4	4
Amy Morley	1	1
Sue Simmonite	3	4
Sheilina Somani	4	4
Karen Whelan	3	4
Ian Williams	4	4