**Submission Form for “Student of the Year”**

Please use this Pro-Forma for submissions to “Student of the Year – Midlands Branch” and Group of the Year – Midlands Branch”. Submissions are required by January 13th 2017.

|  |  |  |
| --- | --- | --- |
| **This submission is for:** | **“Student of the Year”** [ ]  | **“Student Group of the Year”** [ ]  |
|  |  |  |  |
| **Nominating Institution:** |  |
|  |  |  |  |
| **Nominating Academic:** | **Name:** |
|  | **Email:** |
|  | **Tel:** |
|  |  |  |  |
|  |  |  |  |
| **Date work submitted for assessment:** | NB: to be eligible, the work must be submitted in the 2016 calendar year. | **Date:** |
|  |  |  |  |
| **Students Course or Programme of Study:** | Please enter details of the course the student(s) are studying | **Course:** |
|  |  |  |  |
| **Expected student award:** | Please indicate the level of award. (HND, BSc, MSc etc.) | **Award:** |
|  |  |  |  |
| **Title of Assessment:** |  |
|  |  |  |  |
| **Weighting of Assessment:** | Please indicate the weighting given to this assessment as a proportion of the total years coursework’s | **Weighting:** |
|  |  |  |  |
| **Submission Type:** | Thesis, Report, Presentation, etc. | **Type:** |
|  |  |  |  |
| **Overview of the Work Submitted: (50 words)** |  |
| **Justify why this is considered as exceptional work compared to other submissions:** |  |
| **1. Has this work already benefitted an employer, or how could this work benefit an employer?: (25%)** |  |
| **2. Why is this work applicable to the APM and to Project Management - What areas of the APM BoK does this work support?: (25%)** |  |
| **3. What “Lessons Learned” has the student (or group) captured for future application?: (25%)** |  |
| **4. What “Innovations” have been used or proposed as part of this work, and what Challenges” have been overcome in delivery of this project: (25%)** |  |
| **Judging Criteria:** | The applications will be assessed on the above four equally weighted criteria. Further information may be required by the judging panel to assist in making a decision regarding submissions. The judging panel will be comprised of APM individual and corporate members whose decisions will be approved by the APM Midlands Branch Committee. |
| **Awards Evening:** | Prizes will be presented on March 15th or 22nd 2017.The evening will be hosted by Corporate members of the APM, offering winners a chance to present their work to a Corporate Project Management Community. |