**Head of Human Resources, Association for Project Management (APM)**

Location: Princes Risborough, Buckinghamshire

Salary: c£75k, depending on experience, plus benefits

***Help our incredible people be the best they can, feel supported, be developed and love what they do, every single day in an ambitious and innovative organisation***

We are the **Association for Project Management** (APM), the chartered body for the project management profession and we are committed to developing and promoting project and programme management to **every community** and **generation**. We do this through a diverse offering of professional membership, qualifications, publications, resources, research and events.

We want project management to be **recognised as a core skill** for **every individual** and **organisation**. We’re looking for an exceptional person to develop and support our people, to make our organisation one of the best places to work.

Reporting to the Chief Executive Officer, the Head of Human Resources is **responsible for ensuring APM becomes a 3-star Best Companies organisation within 5 years** through the effective engagement of its employees and development of the Leadership Team and managers across the organisation.

You will have full responsibility for all human resource activity across APM, with duties centering on **developing** and **driving the people management strategy**. Working closely with CEO and Leadership Team, you will identify initiatives and actions to drive progress towards achievement of a 3-star Best Companies rating. You will manage the HR team, procedures and processes, and work within the agreed strategy, APM Business Plan, headcount and budgets.

You will be a **fully CIPD qualified HR professional**, who has led an effective HR function before in a similar size organisation. Experience in delivering interventions to build an effective leadership team will be key, as will experience of delivering and implementing a people strategy and associated activity. You will come with experience in all legal and regulatory requirements of HR practice and in designing and implementing effective HR policies to support our behaviours and values.

Your portfolio of expertise will include employee legislation, effective recruitment practice, and talent and line management development.

This is a **new key position** within our organisation which offers an excellent and exciting opportunity to make your mark. If you feel you have the skills, experience and passion we are looking for, we look forward to hearing from you.

We are working with specialist executive search agency **Peridot Partners** on this exciting role. For more information and details of how to apply please visit their dedicated microsite: [**www.peridotportal.co.uk/apmcampaign/**](http://bit.ly/2FEtAbC)

**Closing date for formal applications:** 9am, Monday 18th February 2019