

Association for Project Management

Board Meeting - Summary Bulletin

January 2017

*Please note this is a summary for publication purposes and not the formal Board minutes.*

* Apologies and declarations of interest were noted. Success stories and achievements were noted, including the sealing of the Royal Charter, work to establish a Volunteers Steering Group, the launch of the Systems Thinking SIG and the holding of extra volunteer events in Cumbria and Scotland.
* The minutes and actions from the previous meeting were approved and noted.
* An update on the development of the new corporate strategy was considered; the Board agreed the next steps.
* A report setting out the changes that would be seen from a change to APM being a Chartered body was reviewed and noted.
* Progress on the chartered transition project was outlined and reviewed. A new branding ‘tagline’ for the APM was agreed and would be in place for the transfer on 1st April 2017.
* An initial discussion was held on the positioning of the new Chartered standard. Further consideration to this would be given by the Board’s PS&K Committee before Board approval and a public consultation exercise later in the year.
* The Board agreed to new committee memberships and Board roles as well as a process for filling committee vacancies which would involve a call for expressions of interest.
* The outline business plan assumptions were discussed and endorsed. The updated plan and budget would be submitted to the next meeting for approval.
* The Board noted the Chief Executive’s and business performance reports. These set out key issues, activities and performance monitoring from across the business.
* The strategic risk register was reviewed and noted.
* The arrangements, themes and speakers for the APM Conference were noted.
* The Board members’ register of interests was reviewed and noted.
* Reports from Committee Chairs and Board Champions were received, discussed and noted.

**Appendix 1 – Board Meeting Attendance Record 2017**

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| **NAME** | **PRESENT** | **OUT OF** |
| Susie Boyce | 1 | 1 |
| Paul Chapman | 0 | 1 |
| Alistair Godbold | 1 | 1 |
| John Gordon | 1 | 1 |
| Sue Kershaw | 0 | 1 |
| Alan Macklin | 1 | 1 |
| John McGlynn | 1 | 1 |
| Stephen Jones | 1 | 1 |
| Milla Mazilu | 1 | 1 |
| Roy Millard | 1 | 1 |
| Simon Taylor | 1 | 1 |
| Brian Wernham | 1 | 1 |
| Steve Wake  | 1 | 1 |