# Appendix 3 – Deadline w/c 19 February

## APM Project Management Challenge – Interim report

Please use the template below to provide a progress report to the judges. Your report should be no longer than one page. We may choose to conduct the Mid Project Review via an online interview. Organisers will confirm details with teams ahead of time.

|  |  |
| --- | --- |
| Project team |  |
| Date of report |  |
| Mentor name |  |
| Please summarise the status of your project. | Please include details of the organisation you are working with, and an overview of progress made to date. This should be a summary, of no more than 1 500 words.  You should consider the following competences during the development of your report:  **1. Stakeholder engagement and communication management:** The ability to work with people, both internally and externally, to build support to achieve intended outcomes.  **2. Benefits management:** The ability to identify and agree the benefits of your project and determine how they will be measured, monitored and managed throughout a change initiative until they are realised.  **3. Solutions development:** The ability to determine the optimal solution to satisfy agreed requirements. |