**Digital Product Owner**

**Salary: £60,000.00 per annum, depending on experience**

**Permanent Position- 35 hours per week**

**Location – Princes Risborough, Buckinghamshire, HP279LE**

The award-winning Association for Project Management (APM) is the Chartered body for the project profession. APM is a registered educational charity with over 30,000 individual members and 500 organisations participating in the Corporate Partnership Programme making it the largest professional body of its kind in Europe. APM is committed to developing and promoting a professional approach to project management through our broad offering of professional membership, qualifications, publications, resources, research and events. Our vision for the profession is ambitious, challenging and radical. Above all, it reflects what society expects: “a world in which all projects succeed with project management as a life skill for all”.

Following a period of growth the APM Technology team are looking for an experienced Digital Product Owner to own the vision for digital products across the organisation and work closely with our digital partners to realise that ambition. The successful candidate will be responsible for delivery of business value through digital, collaborating across the organisation to ensure digital products and services are aligned with customer needs.

You must be confident with agile ways of working and experienced in cutting through ambiguity to produce clear definitions of expected outcomes. You will work closely with the Digital Delivery Manager, digital agencies and internal subject matter experts to deliver real change our customers want.

This is an exciting time to join APM IT as we seek to improve and innovate, embracing modern technologies and public cloud, agile delivery practices and focus on creating excellent digital experiences for our members.

**Qualifications**

* Relevant professional qualifications e.g. CSPO

**Experience**

* 5 years’ experience in a similar role
* Demonstrable experience in cross-organisational prioritisation of requirements with multiple stakeholders
* Excellent communications skills both written (focused and clear) and presentation including experience of facilitating workshops
* Experience of current project management processes and practices including agile methodologies
* Understanding of business analysis processes and technical delivery management practices
* Knowledge
* Experience of CRM and data driven membership organisations
* Experience with maturing digital services and the delivery of user centric products
* Awareness of membership and qualification organisation products and processes
* Knowledge of end to end business functions such as customer services, product development, finance, HR and IT)

**Skills**

* Solution driven, able to make pragmatic decisions balancing effort versus benefit
* Comfortable with ambiguity in requirements, able to take initiatives forward with an iterative approach to requirements building
* Experienced at working with a range of delivery teams from technical experts in IT to end users
* Excellent management and collaboration skills
* Flexible approach to work and problem solving
* Excellent communication skills with the ability to explain complex technical issues to a non-technical audience

*The Association for Project Management (APM) is a membership association, professional body and charity. It was first incorporated in 1972 and obtained its Royal Charter on 1 April 2017. The object of APM is ‘to advance the science, theory and practice of project and programme management for the public benefit’. Detail on APM and its Charter can be found at apm.org.uk*

**If you are interested in this opportunity and feel you have the necessary skills and expertise for the role, please send your CV and covering letter to e-mail:** **recruitment@apm.org.uk** **closing date 9.00am on 23rd March 2020.**

***Main benefits at APM:***

* 25 days holiday (excluding all public holidays). This increases with length of service – by one day after four years’ service, then another day every other year, to a max of 30 days per year).
* Private healthcare and dental cover is available after completion of six-month probationary period. APM pays the premium for the employee. This becomes a 'benefit in kind’.
* Pension scheme offered in line with auto enrolment. APM can contribute up to 8% of your salary depending on your own contribution. APM will contribute a minimum 6% of your salary. The pension scheme is available as a salary sacrifice.
* There is a sick pay scheme which pays up to 30 days (pro-rated for part time employees) full pay for sickness absence in a rolling 12 months period, payable after probationary period.
* Life assurance at four times the salary.
* Salary sacrifice schemes – cycle to work scheme, additional annual leave (up to 10 days), and pension scheme.
* Free parking – this is not guaranteed.
* Employee Assistance Programme
* Performance Related Pay (PRP) scheme. The discretionary bonus will take account of individual performance as well as APM’s overall financial performance
* Volunteering day