



## Association for Project Management Honorary Fellow nomination form

Please use this form to submit a nomination for Honorary Fellowship of Association for Project Management (APM). Details of the criteria for the award of Honorary Fellowship can be found on the next page of this form. Please review these carefully before completing this form. Nominations should be confidential in the sense that the individual nominated is unaware.

Written nominations can be made by a third party nominator and seconder, at least one of whom shall be a full member of APM. Nominees cannot self-nominate.

The completed form may be sent to [peter.vanduzer@apm.org.uk](mailto:peter.vanduzer@apm.org.uk)

Submissions will be considered by the APM Nominations Panel.

**Please ensure you have reviewed in full the criteria overleaf**

| Nomination details  |  |
|---|--|
| Full name of proposer and APM membership number (if applicable) |  |
| Proposer's email address and phone number                       |  |
| Date  |  |
| Full name of seconder and APM membership number (if applicable) |  |
| Seconder's email address and phone number                       |  |
| Date  |  |

| Candidate's details                        |  |
|--|--|
| Full name of candidate for award           |  |
| Candidate's email address and phone number |  |

## Honorary Fellows Criteria (Extract from APM's Regulations)

16.9 Honorary Fellows Criteria. Honorary Fellowship is designed to recognise and celebrate individuals who would not meet the professional requirements of Fellowship. It is:

- For those who have made a major personal contribution to the project management profession; and
- For individuals who have achieved highly creditable, eminent and notable achievements in their own professions and careers.

16.10 Honorary Fellows Eligibility. Individuals nominated should meet all of the above criteria. The number of Honorary Fellowships awarded in any one year is expected to be low and based purely on merit.

16.11 Honorary Fellows Process and other Matters

- Written applications for Honorary Fellowship can be made by a third party nominator and seconder, at least one of whom shall be a Voting member. Nominees cannot self-nominate.
- Nominations should be confidential in the sense that the individual nominated is unaware. This is to prevent a candidate facing embarrassment should the nomination fail to progress.
- The nomination shall be in a format as prescribed by APM. It must include a summary of the nominee's achievements and explicitly define their contribution to the profession.
- Nominations may be sent to the company secretary at any point. Completed nominations will be submitted to the Nominations Panel.
- The Panel may oversee promotional or other activity to attract high calibre nominations.
- The Panel will support Honorary Fellows coming from a diverse range of backgrounds and experiences.
- Members of the Panel may not propose or second nominations.
- Panel members must robustly manage any conflicts of interest and must not participate in voting on any candidate with whom they have a close connection.
- The Panel may identify strong candidates for Honorary Fellowship directly and independently of the member nominations process.
- The Panel will decide on the award of Honorary Fellowships.
- Honorary Fellowship provides entitlement for individuals to hold the post-nominal HonFAPM.
- Honorary Fellows will not incur a membership fee. Honorary Fellows will be eligible to attend member events as if they were full members.
- The Charter confirms Honorary Fellowship as a membership grade. APM Regulations prescribe the rights applicable to each grade of membership. Unless also a Voting Member, Honorary Fellows are not 'Voting Members' and are therefore not permitted to stand for election to the board, vote in the election of board members and attend and vote at general meetings.

**Reasons for the nomination**

Please refer to the guidance on the website and overleaf. Detail here why you feel the award should be made. Please note success is not guaranteed and it is therefore not usual to inform the candidate of the nomination. Submissions should be at least 400 words and you may attach CVs and other documents.

**1. This individual has provided a major personal contribution to the project management profession as follows.**

Reasons for the nomination continued...

2. This individual has achieved highly creditable, eminent and notable achievements in their own profession and career as follows.