

Sample Candidate Report 1

APM Project Professional Qualification 2nd edition

General Notes

Time allowed **60 minutes** plus **15 minutes** reading time.

You may refer to the case study throughout the time allocated for the report. During the 15 minute reading time, you may make notes.

This candidate brief is based on the case study you have already seen for “Whiteline Domestic”.

You may refer to the case study during the time allocated for the report.

This assessment is worth a total of 30 marks.

Background

Now that you have been appointed as project manager for Project 2.3, it has become clear that the project has not been planned, controlled and delivered either efficiently or effectively. Will Rome has identified the need for consistency to ensure the project governance is aligned in terms of all the project activities being managed. As a highly experienced project manager, he has suggested that you investigate how a governance structure can be established and maintained. His view is that, being new to the business, you can bring a fresh perspective.

Candidate Brief

Based on the case study and the information on how Project 2.3 is being run, you have been asked to investigate how a common project governance structure can be established and maintained for the project. You have to write a report for Will Rome to cover the following:

- A critical evaluation of the appropriate structure and hierarchy for the project, including your recommended roles, that would improve governance and positively impact the project.
- A critical evaluation of the approaches to ensure those named in your recommended project structure take on the accountabilities and responsibilities expected of them.
- A critical evaluation of the ways in which the reporting hierarchies and structures during the life of the project should be established and maintained.

The report will be presented by Will Rome at the next programme board to feed into discussions on the governance of the project. Therefore, ensure your report is suitable for the audience and purpose.

Learning Outcome

Establish and maintain the governance structure of a project to ensure alignment to organisational practice.

Answer Sheet

Please write your answer here

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