

Sample Candidate Report 2

APM Project Professional Qualification 2nd edition

General Notes

Time allowed **60 minutes** plus **15 minutes** reading time.

You may refer to the case study throughout the time allocated for the report. During the 15 minute reading time, you may make notes.

This candidate brief is based on the case study you have already seen for “Whiteline Domestic”.

You may refer to the case study during the time allocated for the report.

This assessment is worth a total of 30 marks.

Background

At the end of your first week as project manager for the project, it has become clear that the project has not been planned, controlled and delivered either efficiently or effectively. As a highly experienced project manager, you have identified the need to improve change control processes and protocols.

Candidate Brief

Will Rome has asked for options and recommendations for how the management of change control can be improved and implemented. You have to write a report for Will Rome to cover the following:

- A critical evaluation of the benefits and features which support the implementation and maintenance of effective change control processes, resulting in your recommendation for this project.
- A critical evaluation of ways in which proposed options for change can be reviewed for their impact, and how changes should be reviewed for this project.
- Critically evaluate how a trend analysis of changes can add value to managing this project and could benefit future projects, including a recommendation on how to implement this.

The report will be presented by Will Rome at the next programme board to feed into discussions on the improved change control of the project. Therefore, ensure your report is suitable for the audience and purpose.

Learning Outcome

Manage change control processes and protocols.

Answer Sheet

Please write your answer here

Answer Sheet

Please write your answer here

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