**IT Manager (Grade 3)**

**Salary range between £40K and £50K (depending on experience) plus benefits.**

APM are looking to recruit an experienced IT Manager to lead and manage the IT team, to develop key skills across the team to ensure effective support and cover. Whilst this is predominantly a management role, the applicant will require solid technical foundations in IT solutions, will have a proven track record of delivering an IT Strategy whilst maintaining effective operational IT Services.

You will work with the Head of IT to advise the business on technology and how it can help improve productivity and performance. This will involve overseeing the development, implementation, and use of technology throughout the organisation, working closely with all departments to assess and address user and departmental needs, recommending practical solutions, and leading company-wide efforts to improve the effective use of technology.

You will have 10 or more years IT experience and demonstrable experience of leading a team of technical staff. Proven ability to research, select and implement appropriate products to enable innovation are key requirements for the role. You should have a thorough understanding of leading CRM solutions and Business Intelligence solutions including integrating emerging and cloud based technologies with internal systems and websites.

Excellent communication and decision making skills and the ability to show initiative and solve problems are essential skills for the role. Project management, estimating and budget management are also essential and above all you must have good work ethic and a positive can do attitude.

***Closing date – 18 April 2017***

***If you are interested in this opportunity and feel you have the necessary skills & expertise to work with APM please send your CV with a covering letter clearly stating why you think you are suitable for this position to Caroline Brooks, HR Generalist, Association for Project Management, Ibis House, Unit D3 & D4, Regent Park, Princes Risborough, Bucks HP27 9LE or e-mail:*** ***recruitment@apm.org.uk***

***To view the full job description, please visit:*** [***www.apm.org.uk/Vacancies***](http://www.apm.org.uk/Vacancies)

***Main benefits at APM:***

* 25 days holiday (excluding all public holidays). This increases with length of service - by 1 day after 4 years’ service, then another day every other year, to a max of 30 days per year)
* Private healthcare and dental cover is available after completion of 6 month probationary period. APM pays the premium for the employee. This becomes a 'benefit in kind’.
* Pension scheme offered in line with Auto Enrolment. APM can contribute up to 7% of your salary depending on your own contribution. Even if you don’t want to make any contributions, APM can contribute 4% of your salary. The Pension scheme is available as a salary sacrifice.
* There is a sick pay scheme which pays up to 30 days full pay for sickness absence in a rolling 12 months period, payable after probationary period.
* Life Assurance 4 x salary
* Salary sacrifice schemes - childcare vouchers, bus and train season ticket loans, cycle to work scheme, walking to work scheme, additional annual leave (up to 10 days), pension scheme.
* Free parking - this is not guaranteed
* Employee Assistance Programme
* Performance Related Pay (PRP) scheme. The discretionary bonus will take account of individual performance as well as APM’s overall financial performance.

“The award-winning Association for Project Management (APM) is the Chartered body for the project profession. APM is committed to developing and promoting project and programme management through its FIVE Dimensions of Professionalism.”

APM is the largest professional body of its kind in Europe. It have over 22,000 individual members and approximately 600 corporate members in all sectors and industries, including public sector, civil engineering, retail, logistics, science and arts. APM has international influences as a founding member of the International Project Management Association (IPMA).