

APM Board Meeting Summary

17 November 2025

Please note this is a summary for publication purposes and not the formal Board minutes.

- Success stories were noted, including participation in the recent Project Controls Expo event, engagement in Australia, a CEO briefing for volunteers and a report issued for the All Party Parliamentary Group (APPG) on project management.
- Minutes from the previous meeting were noted and approved. Updates on previous actions were noted.
- The Board noted the Chief Executive's report. This set out key successes, issues, activities and risks from across the business.
- The Board noted and reviewed the business performance report; this included financial metrics as well as performance against KPIs. Income was above the previous year with expenditure being managed to meet the reforecast budget.
- The Risk Management report was noted; this set out updates to the corporate risk register and emerging risks. The Corporate risk register was reviewed and updated.
- A possible investment opportunity was discussed. Gateway requirements were set for the matter to be reconsidered.
- An update on APM's contribution to the United Nations Sustainable Development Goals (USDGs) was received. This would be promoted on the website and the option of tracking progress against a further goal was supported.
- Two budget approvals for contract spend were approved. On governance matters, the trustee election performance was noted and some roles were appointed. The updated Charity Governance Code and agenda plan were noted.
- Minutes from committees were noted. The champion for volunteers gave an update.
- Trustees held a workshop which reviewed and appraised the current strategy against future needs. Comments made would be fed into the business planning process.
- A review of the meeting was held and the date of the next meeting noted.

Appendix 1 – Board Meeting Attendance Record 2025

NAME	PRESENT	OUT OF
Carolyn Brown	7	7
David Cox	6	7
Bel French	6	6
Marta Marjan	6	7
Lisa Martello	6	7
Milla Mazilu	3	3
Amy Morley	7	7
Michelle Richmond	7	7
Duncan Ross Russell	7	7
Sue Simmonite	4	7
Sheilina Somani	5	6
Jenny Storry	5	7
Ian Williams	4	4
James White	6	7
Martina Blake	1	1
Rudy Hughes	1	1