

Education and Research Awards 2024

Rules of Entry

All entrants must abide by these rules of entry. Any breaches of these rules of entry will result in appropriate action being taken which will be considered and recommended by the ERASG and decided by APM.

- Entrants decide on the category to enter. An entry that doesn't meet the entry criteria of the chosen category may result in a reduced score or complete rejection of the entry submitted.
- Entries must not exceed the stated word count for that category. Please refer to the category descriptions for the stipulations around each individual category.
- APM reserves the right to accept or reject entries, and / or not make an award, as circumstances dictate.
- All work submitted must be the work of the entrant as an individual or organisation as applicable and must not be misrepresented.
- Entries submitted after the entry deadline (21 February 2024 at 16:00) will be subject to a mark deduction and may not be taken forward for judging.
- Although entries are welcome from all countries, they will only be accepted when submitted in the English language.
- Entries are welcome from members and non-members of APM.
- All submissions are made at the expense of the entrants. The awards are free to enter however costs to attend the awards ceremony will apply.
- All finalists must submit visual material by the deadline provided for use at the awards ceremony and other promotional activities. Failing to do so may result in exclusion from the related activity.
- By submitting an entry, entrants grant APM permission to utilise their project name, entrant/nominee name, organisation, entry summary, entry and attachments submitted (such as images and videos), in promotions and other activities relating to the APM Project Management Awards within the public domain (such as APM Award Winners case-studies, Project journal or press releases). If an entrant does not wish to give automatic permission for material to be reproduced, without prior discussion, the entrant must advise APM at the time of entry. The content of all submissions remains, at all times, the copyright of the entrant.
- The judging panel will consist of volunteers who are experienced experts in their field. They will remain anonymous throughout the judging process.
- Entrants must refrain from contacting the judges or ERASG members in any way during the judging process. Doing so may result in disqualification from the Awards.
- The judges' decision is final. No correspondence concerning their decision will be entered into.
- APM members, board members, committee members, members of other APM groups, staff and judges are subject to APM's Conflict of Interest Policy, <u>Board Member Code of Conduct</u> and the <u>APM Code of Professional Conduct</u>. Any breaches will be addressed through the existing mechanisms, including the APM Professional Conduct Procedural Rules.